Parental Consent Form

Educational Document Processing for Cognitive Profile Creation

Divergent Learning Community CIC

Thank you for considering Divergent Learning Community (DLC) for your child's education. To create a comprehensive cognitive strengths profile that celebrates how your child learns best, we need your permission to process educational documents about your child.

Please read this form carefully alongside the attached Information Sheet. If you have any questions, please contact us before signing.

1. Child Information

Child's Full Name:

Date of Birth:

Current Year Group:

Current School (if applicable):

Information about learning profile (optional - e.g., from educational psychologists, paediatricians, or other professionals):

2. Parent/Carer Information

Full Name:

Relationship to Child:

Address:

Phone Number:

Email Address:

3. Documents You Are Providing

Please list the educational documents you are providing for processing. These might include:

- • School reports and observations
- • Educational psychologist reports
- • Speech and language therapy assessments
- • Occupational therapy reports
- • Medical reports relevant to learning
- • Educational assessments (EHC plans, support plans, etc.)

Documents I am providing:

Document Type	Date of Document

4. How We Will Process Your Child's Documents

Step 1: Redaction

We will remove all personal information (names, addresses, phone numbers, school names, etc.) from the documents by hand, following DLC's step-by-step redaction checklist, with a second check (by a second trained community member where available, otherwise a separate, unhurried read-through on a different day). This protects your child's privacy.

Step 2: AI-Assisted Analysis

The redacted documents will be analysed using Claude AI (made by Anthropic) to identify patterns in how your child learns, processes information, and demonstrates strengths. Only redacted documents are shared with AI - never the originals with personal details. DLC's Claude account has model training switched off, and documents are processed in an incognito chat that is not saved to the chat history.

Step 3: Profile Creation

Our learning facilitator will create a comprehensive cognitive strengths profile using established cognitive frameworks to identify your child's unique learning strengths, combining the AI analysis with professional expertise.

Step 4: Capacity Assessment

We will assess whether DLC can appropriately support your child's learning needs based on their profile.

Step 5: Secure Destruction

All original and redacted documents will be securely destroyed within 30 days of completing your child's profile. Only the final profile is kept.

5. Understanding DLC's Capacity

DLC is designed to support children aged 7-16 with diverse cognitive profiles through:

- • Strengths-based, individualised learning approaches
- • Different MIND reasoning types and processing speeds
- • Small group collaborative work
- • Each child's interests and strengths as starting points

However, as a small learning community, DLC cannot provide:

- • Intensive 1:1 specialised behavioural intervention throughout the day
- • Clinical therapeutic or mental health support

- • Specialised autism programmes (e.g., ABA, intensive sensory programmes)
- • Medical management or crisis intervention beyond basic first aid
- • Full-time care for severe anxiety, self-regulation challenges, or complex trauma

This doesn't mean your child needs to be "easy"! We welcome children who struggled in traditional schools because those environments didn't match their cognitive strengths. We just want to be transparent about what we can and cannot provide.

If your child's profile suggests support needs beyond DLC's capacity, we will discuss this with you openly before making any placement decisions.

6. Your Rights and Data Protection

Your child's information is protected under UK GDPR and the Data Protection Act 2018. You have the right to:

- • Access all information we hold about your child
- • Request corrections to inaccurate information
- • Request deletion of your child's data
- • Withdraw your consent at any time
- • Receive a copy of your child's profile

Withdrawing Consent: You can withdraw your consent at any time by emailing or writing to us. If you withdraw consent, we will securely destroy all documents and profiles within 72 hours and confirm this to you in writing.

7. Safeguarding

If our community members identify any safeguarding concerns whilst reviewing your child's documents, we have a legal duty to report these to our Designated Safeguarding Lead. In cases of immediate risk to your child, we may need to contact children's social care or police. Your child's safety always comes first.

8. Consent Declarations

Please tick all boxes to confirm your consent:

☐ I confirm that I have parental responsibility for the child named above.

☐ I have read and understood the Information Sheet provided with this form.

☐ I give permission for DLC to process the educational documents I have provided.

☐ I understand that documents will be redacted to remove personal information before AI analysis.

☐ I consent to the use of Claude AI to analyse my child's redacted educational documents.

☐ I understand that all documents will be securely destroyed within 30 days of profile completion.

☐ I understand that my child's cognitive profile will be stored securely and used to support their education at DLC.

☐ I understand DLC's capacity and limitations as described above.

☐ I understand that DLC may not be able to offer placement if my child's support needs exceed DLC's capacity.

☐ I understand that I can withdraw this consent at any time.

☐ I understand DLC's safeguarding duties and accept that concerns may be reported to authorities.

9. Signature

Parent/Carer Signature:

Print Name:

Date:

Contact Information

If you have any questions about this consent form or how we process your child's information, please contact:

Data Protection Lead

Email: DivergentLearningCommunity@outlook.com

Phone: 07757749097

Divergent Learning Community CIC

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Registered Community Interest Company Number: 16765759

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